

NATIONAL



AUTHORITY

25th June 2020

Ref: 2129/DR/NDA-6/2020

To: All Licence Holders
: Manufacturers
: Pharmacies
: Local Technical Representatives

CIRCULAR NO. 002/DPAR/2020

RETENTION OF PRODUCTS FOR THE FINANCIAL YEAR 2020/2021

National Drug Authority wishes to inform you that retention of Human and Veterinary products for the financial year 2020/2021 will run from **1st July 2020** to **1st September 2020**. All products that will not have been retained by then will not appear on the monthly drug registers.

PLEASE NOTE:

1. Applicants should generate a list of all the products they intend to retain for the financial year 2020/2021 and submit it to NDA.
2. The invoices for retention that are generated should correspond with the list of products declared for retention.
3. Retention invoices will be generated from NDAMIS by the Local Technical Representatives (LTRs). Therefore all Marketing Authorization holders are advised to liaise with their respective LTRs since NDA no longer generates Retention invoices.
4. Once an invoice for retention has been generated, it must be settled by the applicant.
5. Cancellation of an unpaid invoice for retention will **ONLY** be done on authorization by the Secretary to the Authority.
6. A written request for cancellation of an invoice for retention addressed to the Secretary to the Authority, with a clear justification should be made by the pharmacist in-charge.
7. LTRs who require assistance should come to NDA head office with a laptop and a sample list of products to be retained for guidance.

Yours faithfully,


David Nahamya
SECRETARY TO THE AUTHORITY



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OUR MISSION

Promoting and protecting public health
through the effective regulation of human
and animal medicines and healthcare
products

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