

NATIONAL



AUTHORITY

24<sup>th</sup> May 2018

**Circular No. 004/2018**

*To All Retailers*

**RECORDS OF PRESCRIPTIONS**

Reference is made to the above subject

National Drug Authority (NDA) wishes to inform all suppliers and dispensers of drugs that it will no longer print prototype prescription books for sale. All are required to put in place a system for recording prescriptions dispensed in accordance with **Section 13(4) (b)** of the **National Drug Policy and Authority Act** which states “the following particulars shall, within twenty-four hours after the restricted drug has been supplied or dispensed, be entered in a book used regularly for the purpose, which shall be known as the **Prescription Book**.

- (i) the date on which the restricted drug was supplied or dispensed;
- (ii) the ingredients and quantity supplied;
- (iii) the name and address of the person to whom the restricted drug was supplied;
- (iv) the name and address of the person by whom the prescription was given.

Prescription records shall be kept on the premises at which it was dispensed for a minimum of two years in such a manner as to be readily available for inspection by an inspector of drugs.

National Drug Authority is committed to protecting and promoting public health through effective regulation of medicines and other healthcare products.

In case of any further inquiries/clarification, do not hesitate to contact the undersigned.

Yours sincerely,

  
David Nahamya  
**DIRECTOR INSPECTORATE & ENFORCEMENT**

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**OUR MISSION**

Promoting and protecting public health  
through the effective regulation of human  
and animal medicines and healthcare  
products

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