

DRUG NATIONAL AUTHORITY



INVITATION FOR PREQUALIFICATION FOR PROVISION OF GOODS, SERVICES AND MINOR WORKS. 2024 -2027

- The National Drug Authority (NDA) is a government Drug Regulatory Agency established in 1993 under the National Drug Policy and Authority Statute which in 2000 became the National Drug Policy and Authority (NDP/A) Act, Cap. 206 of the Laws of Uganda (2000 Edition). The Act established a National Drug Policy and National Drug Authority to ensure the availability at all times of essential, efficacious and cost-effective drugs to the entire population of Uganda as a means of providing satisfactory healthcare and safeguarding the appropriate use of drugs.
- The entity invites suitably qualified applicants to submit sealed pre-qualification applications for provision of goods, services and minor works listed below for the Financial Years 2024 -2027.

CATEGORY I. SERVICES	
SRVCS-1	Provision of Provision of Hotel and Conference facilities
SRVCS-3	Provision of Accounting, Auditing and Tax Advisory Services.
SRVCS-4	Provision of Advertising and Media services
SRVCS-5	Provision of Air ticketing, Tour and Travel Services
SRVCS-6	Provision of Architectural, Civil and Building engineering consultancy services
SRVCS-7	Provision of Auctioning and Court Bailiff Services
SRVCS-8	Provision of Management Consultancy Services
SRVCS-9	Provision of Events Management Services
SRVCS-10	Provision of Car Wash services
SRVCS-11	Provision of Clearing and Forwarding Services
SRVCS-12	Provision of Catering Services
SRVCS-13	Provision of Communication and Graphics Designing
SRVCS-14	Provision of Computer Programming and Software Development services
SRVCS-15	Provision of Engineering Consultancies in, (Mechanical and Electrical).
SRVCS-16	Provision of HR Consultancy Services
SRVCS-17	Provision of Funeral Services
SRVCS-18	Provision of Private Investigation Services
SRVCS-19	Provision of Security Services
SRVCS-20	Provision of Interior Design Services
SRVCS-21	Provision of Legal Services
SRVCS-22	Provision of Motor vehicle repair and maintenance services
SRVCS-23	Provision of Motor vehicle hire services
SRVCS-24	Provision of Property Management Services

SRVCS-25	Provision of Repair of Office Furniture and equipment services
SRVCS-26	Provision of Media Monitor Services
SRVCS-27	Provision of Maintenance of Firefighting Equipment
SRVCS-28	Provision of Courier Services
SRVCS-29	Provision of Maintenance of Servers, UPSs, Computers, and Network equipment
SRVCS-30	Provision of Maintenance services for photocopiers/printers
SRVCS-31	Provision of vehicle tracking services
SRVCS-32	Provision of Maintenance of Elevator services
SRVCS-33	Provision of Property Valuation Services
SRVCS-34	Provision of Maintenance of electrical installations services
SRVCS-35	Provision of Laboratory equipment calibration and maintenance services
SRVCS-36	Provision of Networking infrastructure and network Maintenance Services
SRVCS-37	Provision of Enterprise Software
SRVCS-38	Provision of Cleaning services, garbage collection and disposal services
SRVCS-39	Provision of Maintenance of Generators and Transformers services
SRVCS-40	Provision of Maintenance of Air Conditioners services
SRVCS-41	Provision of Maintenance of fighting equipment services
SRVCS-42	Provision of Insurance services
SRVCS-43	Provision of Engraving services
SRVCS-44	Provision of Dry-cleaning services
SRVCS-45	Provision of Digital/print media services
SRVCS-46	Provision of Testing services for pharmaceutical and medical products
SRVCS-47	Provision of HVAC systems servicing, maintenance and Repairs
SRVCS-48	Provision of Equipment calibration services
SRVCS-49	Provision of website hosting and website/online services protection services
SRVCS-50	Provision of ICT consultancy services
SRVCS-51	Provision of Maintenance of CCTV cameras
SRVCS-52	Provision of Maintenance of Biometric Access Control/ Time & Attendance equipment
SRVCS-53	Provision of enterprise ICT services (Backup and disaster recovery, Cybersecurity, business continuity)

CATEGORY II. SUPPLIES	
SUPLS-1	Supply of Chemicals and Reagents
SUPLS-2	Supply of Laboratory Equipment
SUPLS-3	Supply of generators, solar equipment and spare parts
SUPLS-4	Supply, installation and maintenance of power backup solutions
SUPLS-5	Supply of laboratory glass wares and small laboratory Apparatus
SUPLS-6	Supply of office furniture and fittings
SUPLS-7	Supply of Small Office Equipment
SUPLS-8	Supply of office stationery
SUPLS-9	Supply of Toners
SUPLS-10	Supply of computer desktops, laptops, communication gadgets, and computer accessories
SUPLS-11	Supply and installation of telephones and intercom services
SUPLS-12	Supply and installation of computer network and security equipment
SUPLS-13	Supply of Photocopiers/printers & spare parts
SUPLS-14	Supply of vehicle tyres, tubes and Batteries
SUPLS-15	Supply of Motor cycle tyres and tubes
SUPLS-16	Supply of Corporate wear/uniforms
SUPLS-17	Supply of Promotional Materials
SUPLS-18	Supply of Calendars and Dairies
SUPLS-19	Supply of Firefighting equipment and spare parts
SUPLS-20	Supply of Petroleum products and lubricants
SUPLS-21	Supply of Personal Protective Equipment (PPEs)
SUPLS-22	Supply of Security Equipment
SUPLS-23	Supply of Laboratory consumables
SUPLS-24	Supply of Laboratory reference material and reference substances.
SUPLS-25	Supply of Microbiology media and consumables
SUPLS-26	Supply of drinking water (ISO Certified)
SUPLS-27	Supply of packaging bags & boxes
SUPLS-28	Supply of printed materials.
CATEGORY III. MINOR WORKS	
WORKS-1	Provision of Minor Civil Works
WORKS-2	Provision of Partitioning Works

WORKS-3	Provision of Plumbing and Electrical Works
WORKS-4	Building Management Systems (AC, Queue Mgt, Elevators, Fire systems monitoring, Generator stabilizer system, I.P Television and video conferencing facilities)

- Interested eligible bidders may inspect the pre-qualification document from National Drug Authority's Procurement and Disposal Unit Office on NDA Lab Tower 2nd Floor along Plot 93, Buganda Road Kampala between 8:00 a.m. -5:00 p.m.
- A complete set of Prequalification document in English may be purchased by interested eligible applicants on the submission of a written application to the Head Procurement and Disposal Unit and upon payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand Only). Payment shall be made through the NDA's Stanbic Bank Account No **9030005759829**. Applicants should pick deposit slips from the NDA Accounts Department during working hours from 8:00 a.m. to 5:00 p.m. Monday to Friday.
- Pre-qualification applications shall be delivered in person to The Procurement and Disposal Unit at the address given below at 6, at or before **Monday 26th February 2024** at 11:00 a.m. The applicants will sign **Form 11** to confirm delivery of the application. Late applications shall be rejected.
- The address for inspection of the Prequalification document shall be: The Procurement and Disposal Unit, National Drug Authority, 2nd Floor NDA Laboratory Tower, Plot 93 Buganda Road, P.O BOX 23096, Kampala Uganda.
- The planned pre-qualification schedule (subject to changes) is as follows:

S/N	ACTIVITY	DATE
1	Publish pre-qualification notice	January 25,2024
2	Application Submission date and time	February 26, 2024 at 11: 00 a.m.
3	Applications evaluation process	March 26,2024
4	Display and Communication of Short-listed/Pre-qualified providers	April 5, 2024

SECRETARY TO THE AUTHORITY