



# THE NATIONAL DRUG AUTHORITY

## PROVISION OF GROUP PERSONAL ACCIDENT AND WORKMAN'S COMPENSATION INSURANCE SCHEME TO NDA STAFF -NDA/NCONS/25-26/00516

1. The National Drug Authority has allocated funds to be used for Provision of Group Personal Accident and Workman's Compensation Insurance Scheme to NDA Staff.
2. The Entity invites sealed bids from eligible bidders for the provision of the above Services.
3. Bidding shall be conducted in accordance with open domestic procurement procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at **8 from 08:00 a.m. to 05:00 p.m.**
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8 and upon payment of a non-refundable fee of **UGX 100,000 (Uganda Shillings One Hundred Thousand)**. The method of payment will be through Stanbic Bank Uganda Limited **UGX Account Number 9030005759829**.
6. Bids must be delivered to the address below at 8 at before **11:00 a.m. on 20th May 2026**. All bids must be accompanied by a Bid Security of **UGX 12,000,000 (Uganda Shillings Twelve million)**. Bid Securities must be valid until **18th December 2026**. Electronic bidding will not be permitted. Late bids shall be rejected. Bids will be opened

in the presence of the bidders' representatives who choose to attend at the address below at 8 at **11:30 a.m. on 20th May 2026**.

7. There shall be a pre – bid meeting on the dates indicated in the proposed schedule in this notice.
8. Bidders should note that the Documents may be inspected, issued, delivered and opened at:  
Procurement & Disposal Unit, National Drug Authority.  
Plot 93, Buganda Road NDA Tower 02nd Floor.  
P.O BOX 23096, Kampala (U

	Activity	Date
a.	Publish bid notice	28th April 2026
b.	Pre-bid meeting	6th May 2026 at 10 a.m.
c.	Bid closing date	20th May 2026 before 11:00 a.m.
d.	Evaluation process	5th June 2026
e.	Display and communication of best evaluated bidder notice	1st July 2026
f.	Contract Signature	After Solicitor General's approval

**SECRETARY TO THE AUTHORITY**